

Privacy Policy

Company: International Connect Services Sdn Bhd

Jurisdiction: Malaysia

Effective Date: April 2026

Version: 1.0

International Connect Services Sdn Bhd ("we", "us", or "our") is committed to safeguarding the privacy of those who interact with our website at <https://inter-connectservices.com/home/> (the "Site"). This Privacy Policy explains how we collect, use, share, and protect personal information obtained through the Site or in connection with our services. Please read this policy carefully before submitting any personal information to us.

This Privacy Policy was last updated in April 2026.

1. Who We Are

International Connect Services Sdn Bhd is incorporated in Malaysia under the Companies Act 2016. We are the data controller responsible for personal information collected through this Site. We provide customer support and operational support services to corporate clients and organisations globally.

Data Controller: International Connect Services Sdn Bhd

2. Information We Collect

2.1 Information you provide

When you contact us or enquire about our services through the Site, we may collect:

- your name, job title, and professional designation;
- your business email address, telephone number, company name, and address;
- details of your service enquiry, including your industry and jurisdiction;
- records of correspondence between us; and
- registration details for any events, webinars, or training programmes we may host.

2.2 Information collected automatically

When you visit the Site, certain technical information is collected automatically, including:

- your IP address, browser type, and version;
- pages visited, time spent on each page, and navigation paths;
- your device type and operating system.

2.3 Information from other sources

We may also receive information about you from publicly available sources, professional directories, and referral contacts, where this is relevant to our services.

3. How We Use Your Information

We use personal information for the following purposes:

- to respond to your enquiries and assess your service requirements;
- to conduct client acceptance and due diligence procedures;
- to deliver agreed services and manage our ongoing client relationships;
- to maintain, improve, and secure the Site;
- to analyse Site usage in order to enhance performance and content;
- to send industry insights, updates, and information about our services that we consider relevant to you — you may opt out at any time using the unsubscribe link in any such communication; and
- to fulfil record-keeping and reporting obligations under applicable law.

4. Legal Basis for Processing

We process personal information in accordance with the Personal Data Protection Act 2010. The grounds on which we rely are:

- Performance of a contract: processing is necessary to enter into or carry out a services agreement with you, including taking steps at your request prior to signing;
- Legal obligation: we are required by law or regulation to process certain personal information, for example to meet statutory record-keeping requirements;
- Legitimate interests: we process personal information where doing so is reasonably necessary for our business operations, such as improving the Site, upholding professional standards, or developing our services, provided our interests do not override your rights; and
- Consent: where you have agreed to a specific use of your personal information, you are free to withdraw that consent at any time by writing to us. Withdrawal will not affect anything we have done in reliance on your consent before that point.

Examples of activities conducted on the basis of legitimate interests include:

- improving the functionality and user experience of the Site;
- preventing unauthorised access, fraud, and other harmful activity;
- communicating information about our services to prospective clients; and
- meeting our professional and corporate responsibility obligations.

5. Sharing Your Information

We do not sell, rent, or trade your personal information. We may share it in the following limited circumstances:

- with service providers who process data on our behalf, subject to confidentiality obligations and, where required, data processing agreements;
- with professional advisors, including legal counsel and auditors, under appropriate confidentiality undertakings;
- with regulatory authorities, law enforcement agencies, or government bodies where disclosure is required or permitted by applicable law; and
- with a successor entity in the event of a corporate restructuring, merger, or acquisition, subject to equivalent privacy protections.

6. Cookies

We do not use cookies or similar tracking technologies on this Site. Certain technical information is collected automatically when you visit the Site as described in Section 2.2 above, but this does not involve the placement of cookies on your device.

7. International Data Transfers

We operate internationally and your personal information may be transferred to, processed in, or stored in jurisdictions outside your country of residence. Where such transfers occur, we take reasonable steps to ensure that your personal information receives appropriate protection, which may include reliance on standard contractual clauses or other legally recognised transfer mechanisms.

8. How Long We Keep Your Information

We retain personal information for as long as necessary to fulfil the purposes set out in this Privacy Policy, or as required by applicable law. Our general approach is:

- client engagement records: 7 years from end of engagement, aligned with record-keeping requirements
- Site analytics data: up to 24 months;
- marketing preferences: until you withdraw consent or opt out; and
- general correspondence: 7 years from date of last contact

Retention periods may be extended where required by legal proceedings, regulatory investigations, or other applicable requirements.

9. Your Rights

Subject to applicable law, you may have the right to:

- access the personal information we hold about you;

- request correction of inaccurate or incomplete information;
- request deletion of your personal information, subject to applicable legal retention obligations;
- object to processing where we are not entitled to continue using your information; and
- withdraw consent at any time where processing is based on consent.

Please contact us to exercise any of these rights. We will acknowledge your request within 14 days and aim to respond fully within 40 days of receipt. We may require verification of your identity before processing your request.

10. Security

We maintain reasonable technical and organisational safeguards to protect personal information against unauthorised access, loss, misuse, alteration, or destruction. Access to personal information is limited to those with a genuine need to know, and all such individuals are required to maintain its confidentiality. While we endeavour to protect your information, no transmission over the internet or electronic storage system can be guaranteed to be completely secure.

The Personal Data Protection Act 2010 does not impose a mandatory breach notification requirement. However, where a personal data breach occurs that poses a material risk of harm to any individual, we will notify affected individuals and, where appropriate, relevant authorities as a matter of good practice.

11. Links to Other Sites

This Site may contain links to external websites not operated by us. We have no control over the content or privacy practices of those sites and accept no responsibility for them. We encourage you to review the privacy policy of any external site before providing personal information.

12. Children

Our Site and services are directed exclusively at business professionals and organisations. We do not knowingly collect personal information from individuals under the age of 18. If we become aware that we have inadvertently collected such information, we will take prompt steps to delete it.

13. Disclaimer

International Connect Services Sdn Bhd is a company providing customer support and operational support services. We are not a licensed financial institution, investment adviser, securities firm, or legal practice. Nothing on this Site constitutes regulated financial, investment, or legal advice.

14. Changes to This Policy

We may update this Privacy Policy from time to time to reflect changes in our practices, services, or applicable law. When we do so, we will revise the "last updated" date at the top of this page. Where changes materially affect the way we process your information, we will take appropriate steps to notify you.

15. Contact

If you have any questions or concerns about this Privacy Policy or our handling of your personal information, please contact us:

Website: <https://inter-connectservices.com/home/>

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